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Saltonstall/Collins Green Repair Project

MEETING AGENDA

04/26/2011

1. Project Status
 - Submitted conceptual scope and budget to MSBA on 4/19
 - Bldg. Committee Voted to start IG process for CM-at-Risk on 4/20
 - Submitted Evaluation Reports to MSBA on 4/25

2. Conceptual Schedule – see *handout*
 - Major Milestones for Project
 - Meet with MSBA and define scope by mid-late May (earlier is possible)
 - Schematic Design package (including scope and budget) to MSBA by June 17 – *critical date*
 - MSBA Board Vote – July 27 – *critical date*
 - Special City Council Meeting in August to discuss project and MSBA reimbursement offer
 - City Council votes early and late Sept to appropriate funds for the project
 - Execute the PFA with MSBA in late October

 - Major Milestones for CM Procurement:
 - Complete IG Application and CM RFQ by May 1
 - Obtain IG approval to go CM-at-Risk by third week in June
 - Advertise the CM RFQ and prequalify CM's by July 27
 - Issue RFP by August 1
 - Execute a CM agreement for Pre-Con Services by Sept. 1

3. City Council Meetings in August

4. School Building Committee – appoint pre-qualification committee for CM before RFQ goes out
 - Designer
 - OPM
 - 2 members of the School Building Committee

5. Other Business

Saltonstall / Collins - Executive Schedule

